

महाराष्ट्र MAHARASHTRA

● 2022 ●

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MEMORANDUM OF UNDERSTANDING (MOU)

BETWEEN

Seva Mandal Education Society's
Smt. Sunanda Pravin Gambhirchand College of Nursing
Smt. Sunanda Pravin Gambhirchand GNM School of Nursing
Smt. Sunanda Pravin Gambhirchand ANM School of Nursing
Smt. Sunanda Pravin Gambhirchand College of Paramedical sciences

मुद्रांक कार्यालय, मुंबई
प.सु. नि. क्र. १.०००००९
24 MAR 2022
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AND


1. Smt. Sushilaben R. Mehta & Sir Kikabhai Premchand Cardiac Institute, Mumbai
2. Conwest and Manjula S. Badani Jain Hospital, Mumbai
3. Ruxmani Lying-In Hospital, Mumbai

This MOU is entered, on this day of 2nd May, 2022 in continuation of previous affiliation for clinical field postings between SMES's Smt. Sunanda Pravin Gambhirchand College of Nursing, GNM School of Nursing, ANM School of Nursing previously known as Seva Mandal Education Society College of Nursing: a Trust registered with the office of the Charity Commissioner, Mumbai, Maharashtra having its office at 338, R.A.Kidwai Road, Matunga(E), Mumbai- 400 019, affiliated to the Maharashtra University of Health Sciences, Nashik.

AND

1. Smt. Sushilaben R. Mehta & Sir Kikabhai Premchand Cardiac Institute, Plot No: 96, Rd Number 31, Near Gandhi Market, Sion East, King Circle, Mumbai- 400022 (Hereinafter Referred To As SRMH)
2. Conwest and Manjula S. Badani Jain Hospital, 8/10, S.V. Somani Path, SV Sovani Path, Nikadwari Ln, Kandawadi, Girgaon, Mumbai, Maharashtra 400004.
3. Ruxmani Lying -In Hospital, 9, Babulnath Road, Opp. Babulnath Temple Chowpati, Babulnath, Mumbai, Maharashtra - 400007

P.T.O.



The foundation for Seva Mandal Education Society, was laid in 1957, a premium educational Institute which began for women's education with merely seven students. It has gradually expanded over a period of time, both in terms of the number of students as well as the educational courses offered. The SMES now has student strength of 6,500 on campus. It offers a variety of programs ranging from institutional, certificate and diploma programs to Junior Colleges, Undergraduate Degree Programs and Post Graduate degree and Diploma Courses.

Smt. Sunanda Pravin Gambhircand College of Nursing, GNM School of Nursing, ANM School of Nursing is affiliated to 'Maharashtra University of Health Sciences, Nashik' and 'Maharashtra State Board of Nursing and Para-medical Education' and is also recognized by Indian & Maharashtra Nursing Councils. Seva Mandal Education Society initiated the B.Sc. Nursing programme in collaboration with Smt. S.R. Mehta & Sir Kikabhai Premchand Cardiac Trust. Students are given opportunities to develop their nursing care and other skills & enhance their knowledge by posting them in all affiliated hospitals & as well as the other Municipal hospitals of Mumbai as per the requirement of the syllabus. The students are working & supervised by the experienced and expert teachers as well as experienced staff of all the above hospitals.

The healthcare and medicine industry has achieved marvelous achievements in the country. New technologies have arrived that are offering quick and reliable treatments to the patients. However, the lack of trained professionals is still a big issue in our country. The industry requires qualified students who have been trained to handle these technologies. This demand has led students to become more interested in the field of para medic. Knowing the demand and the interest of the students, we constantly work to enhance and update our teaching methods. Hence, SMES has taken a lead to establish a certificate course, viz, Laboratory and Blood bank Technician, Radiology technician certificate course; Dialysis technician course; ECG technician course and Cath lab technician certificate course.

➤ **Aim of MOU:**

To develop and strengthen the students' and staffs' personalities, and preserve the 'wealth of Health' of all the people and take effective measures for it, at all the three levels of prevention-primary, secondary and tertiary.

➤ **Objectives of MOU:**

- To provide and enhance freedom of expression and sharing of knowledge, skills, professionalism and hands-on experiences amongst students, staff and teaching faculties of both the institutions.
- To facilitate maximum and the fullest utilization of both the institutions' resources such as learning aids-laboratories, library, audio visual aids, infrastructure, clinical field the expert teaching faculty professional expertise for the provision of meaningful learning experience and exposure to the students/staff of both the institutions.
- To inculcate and enhance a passionate academic and professional attitude among the students/staff of both the institutions.

- To create opportunities for development of their competitive skills with special emphasis on Nursing skills.
- To promote curricular, extracurricular, continuing education, community health extension and research activity among the students/staff of both the institutions.
- To facilitate and enhance innovations in the teaching learning activities and Nursing services among the staff, students and teachers of both the institutions.
- To utilize the expertise of Nursing service and education, thus adding to fulfillment of dual role in integrated manner to improve the quality of Nursing education and quality of patient care as per the Indian Nursing Council.
- To prepare candidates with specialized knowledge, skills and attitude in providing advance quality care in the respective areas. To train them to perform various investigations and machinery maintenance in their respective course field along with unit setup.
- To provide hands on experience in respective skill courses and various modern equipment under supervision. The Courses will also focus on providing care to patients during investigations such as preparation of patient for procedure, positioning of the patient and safety of the patient. As this field is continuously evolving it is essential to keep updated on the latest technologies.

The above said parties are entering in this MOU for successful implementation of Nursing and paramedical courses by providing quality teaching services to students with quality services to society so that they may work independently as successful nurses and skilled technicians in various streams.

a) **Role of Smt. Sunanda Pravin Gambhirchand College of Nursing, GNM School of Nursing, ANM School of Nursing and Paramedical science College.**

- Facilitate use of academic resources such as teachers, nursing students, nursing staff, library and laboratories.
- Planning and executing collaborative projects like medical checkup, health camps, blood donation camps, seminars, conferences, workshops, symposia, and competitions.
- Provide internship as per need of hospital and rotation of students in all departments for an all round experience.
- Conduct research activities which will facilitate institutional growth and to obtain permission from ethical committees to conduct research.
- Maintain quality standards and contribute in nursing care by using evidenced based practices.
- Co-ordination with nursing superintendent for clinical postings.
- Facilitate and provide services in times of acute shortage or social / natural emergencies.

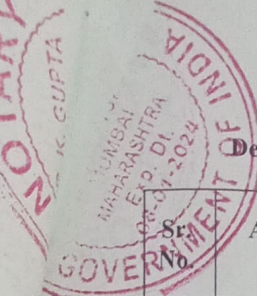
b) **Role of Hospitals**

- Giving access to clinical field and helping them to understand the ward routine to facilitate independent practice in future.
- Conducting extension program and community outreach programs.
- Utilizing expertise of nursing services.
- Students shall be given access in every area under the supervision of teachers.
- Providing scope for data collection for research, explore many such areas of nursing practice.
- Facilitating practical examinations and to co-operate with external examiners for effective conduction of practical exams and viva.
- Co-operation during Inspection and with inspectors for exchange of information.
- Sponsor vaccination, Health checkup, Blood Test, at subsidized rates.
- Provide support of medical team for Health camps and vaccination on reasonable payment wherever applicable
- Facilitate Bio-medical waste disposal.
- Provide placement to graduate students.

Details of clinical posting requirement for Basic B.Sc. Nursing Programme (4 years)

Sr. No.	Academic Year	Hospital and Clinical Areas	Duration	
			Hours	Weeks
1	First year	I. General Wards a. General Medical (Male & female) b. General Surgical (Male & female) c. Orthopedic (Male & female)	450 40 hrs/wk 150 150 150	12 wks. 4 wks. 4 wks. 4 wks.
2	Second year	I. General Medical, Surgical Wards & Operation Theatre a. General Medical Wards (Male & female including geriatrics) b. General Surgical wards (Male & female including geriatrics) c. Intensive care unit (ICU)& Critical/Cardiac Care Unit d. Orthopedic wards (Male & female) e. Operation Theatre (Minor, Major, specialty)	720 hrs 40hrs/wk.	18 wks 6 wks 6 wks 2 wks 2 wks 6 wks

Sr. No.	Academic Year	Hospital and Clinical Areas	Duration	
			Hours	Weeks
3	Third year	I. Medical Surgical Nursing (Male & female) a. ENT b. Ophthalmology c. Neurology d. Gynecology e. Burns unit f. Oncology g. Critical Care Unit (CCU) h. Casualty, emergency II. Mental Health Nursing	270 hrs 30 hrs./wk. 270 hrs 30 hrs/wk	9 wks 1 wk 1 wk 1 wk 1 wk 1 wk 2 wks 1 wk 9 wks





Fourth Year			
	I.	Medical Surgical Wards (Male & Female)	430 hrs 48hrs/wk 9 wks.
	II.	Child Health Nursing	145 hrs.40 hrs./wk. 4 wks.
	III.	Mental Health Nursing	95 hrs 48 hrs./wk. 2 wks
	IV.	Midwifery & Obstetrical Nursing	420 hrs 40 hrs./wk. 11 wks.
	V.	Research project (L. T. M. G. Hospital/ Community Health Centre)	30 hrs.30 hrs./wk. 1 wk.

Details of clinical posting requirement for Auxiliary Nurse & Midwife (ANM) Course (2 years)

Sr. No.	Academic Year	Hospital and Clinical Areas	Duration	
			Hours	Weeks
1	First Year	General Medical and Surgical wards (Male & Female)	200 48hrs per wk	5
2	Second Year	Midwifery	380 48 hrs per wk	8

Details of clinical posting requirement for General Nursing Midwifery Programme (3 years)

Sr. No.	Academic Year	Hospital and Clinical Areas	Duration	
			Hours	Weeks
1	First year	II. General Wards	680 40 hrs./wk.	17 wks.
		d. General Medical (Male & female)	240	6 wks.
		e. General Surgical (Male & female)	240	6 wks.
		f. Orthopedic (Male & female)	200	5 wks.
2	Second year	II General Medical, Surgical Wards & Operation Theatre	800hrs 40hrs/wk.	20wks
		f. General Medical Wards (Male & female including geriatrics)	120	3wks
		g. General Surgical wards (Male & female including geriatrics)	120	3wks
		h. Operation Theater	120	3wks
3	Second year	i. ICU	40	1wk
		j. Geriatric nursing (medical & Surgical ward)	40	1wk
		k. Dermatology	40	1wk
		l. Ophthalmology	40	1 wk
		m. ENT	40	1 wk
		n. Cardiology ward / ICU	80	2 wk
		o. Orthopedic ward	40	1 wk
		p. Emergency ward / casualty	40	1 wk
4.	Third year	III Medical Surgical Nursing	288hrs 40hrs/wk	6wks
		i. General Medical Ward	80	2wk
		j. General Surgical Ward	80	2wk
		k. Orthopedic ward	40	1 wk
		l. Operation Theater / ICU	40	1 wk

Details of clinical posting requirement for Paramedical skill courses

Sr.No.	Course	Hospital and Clinical Areas	Duration
1	Laboratory and Blood bank Technician	Smt. S.R. Mehta Hosp./ Conwest & Manjula S. Badani Jain Hospital. Laboratory and Blood bank	6 months
2	ECG /NST technician	Smt. S.R. Mehta Hosp /Conwest & Manjula S. Badani Jain Hospital /Ruxmani Lying-in Hosp. ECG department and NST department	3months
3	Radiology technician	Smt. S.R. Mehta Hosp /Conwest & Manjula S. Badani Jain Hospital Radiology department	6 months
4	Dialysis technician	Conwest & Manjula S. Badani Jain Hospital Dialysis department	6 months
5	Cath lab technician	Smt. S.R. Mehta Hosp Cath lab	6 months

Seva Mandal Education Society has agreed to abide with policies and rules applicable during the clinical training.

We the following persons are the members of the Local Management Committee.

Sr. no	Name	Designation	Occupation	Address
1	Dr Dilip Trivedi	President	Doctor	Matunga
2	Dr Bharat M. Pathak	Hon Secretary	Accountant	Matunga
3	Shri Pravin G. Shah	Chairperson	Business	Matunga
4	Shri Vasant J. Khetani	Hon Secretary	Business	Matunga
5	Dr. Latha Chaudhari	Medical Director	Doctor	Matunga
6	Mr. Rajiv Shah	Joint Secretary	Business	Matunga
7	Dr. J.P. Pandey	Medical Director	Doctor	Girgaon
8	Dr. Shilpa Charankar	Executive secretary	Professor	Matunga
9	Ms. Shilpa Shettigar	Principal	Nurse	Matunga

➤ Proposed Modes of Collaboration:

Seva Mandal Education Society's Smt. Sunanda Pravin Gambhirchand College of Nursing, GNM School of Nursing and ANM School of Nursing, 338, R. A. Kidwai Road, Matunga (E), Mumbai- 19, proposes to collaborate through the following:

- Propagation of education and training in the areas of mutual interest through periodical Local management and other meetings and /or communication.
- Co-operation, mutual support and conduction of various activities with consent of faculty members.
- Any other appropriate mode of interaction agreed by and between the hospital and Nursing school.

A well -planned schedule of activities and its conduction will be drafted with the consent of the Co-ordinators of both the institutions and with the valuable advice of the higher authority of both the institutions.

➤ Duration of the Programmc& MOU:

The undersigned MOU will be valid for infinite period unless terminated by either of the firm.



Terms & Conditions:

- a) However, the institutions are free to arrange sponsors for part or whole of the programme
- b) Both the Institutions agree to co-ordinate, co-operate in organizing activities, identifying and inviting the faculty members/ experts/ judges and arranging for the visits.
- c) The students / faculty utilizing the facilities & the library / laboratory have to follow it's laid down policies, rules & regulation.
- d) The MOU may be amended, renewed and terminated mutually by the institutions. In case of termination of the MOU before time, either institute shall reserve the right to terminate this MOU, by giving a written notice of not less than 30 days to the other institute.


➤ **Confidentiality:**


The Institutions entering into the MOU shall agree to hold in confidence all information/data/ records obtained by either of them during the conduction or performance of the programme and shall not disclose any of the material facts relating to the MOU to any third party. Violation of the confidentiality will hold the MOU to be Null and Void.


➤ **Co-ordinators:**

The responsibility for organizing and conduction of this programme in harmonious and flexible manner shall be of the Coordinators of school of Nursing and hospital. The coordinators will be responsible for observing and recording the full exchange program for the official purpose such as attendance of teachers, students, schedule the activities, income and expenditure sheets and replacement of the equipment etc. The report may be published with the mutual consent of both the coordinators.

Signatories of Memorandum of Understanding (MOU)


Dr. Dilip R. Trivedi
President
Seva Mandal Education Society
Matunga, Mumbai-400 019


Dr. Bharat M. Pathak
Hon. Secretary
Seva Mandal Education Society
Matunga, Mumbai-400 019


Mrs. Shilpa Ashok Shettigar
Principal,
Seva Mandal Education Society's
Smt. Sunanda Pravin Gambhirchand College of Nursing
ANM School of Nursing & GNM School of Nursing, Matunga, Mumbai-400 019





Delhant

Dr. Latha Chaudhari
Medical Director
Smt. S.R.Mehta & Sir.K.P.Cardiac Institute
Mumbai – 400 022

[Signature]

Mr. Rajiv Shah
Joint Secretary
Smt. S.R.Mehta & Sir.K P Cardiac Institute
Mumbai – 400 022

[Signature]

Dr. J.P.Pandey
Medical Director
Conwest & Manjula S. Badani, Jain Hospital &
Ruxmani Lying-In Hospital,
Mumbai

All the above clauses are true to our knowledge and abiding under the bylaws of Indian Government. Violation of any of the above clause will make the MOU Null and Void. The MOU is undersigned in the presences of two Witnesses,

1.Name & Address of Witness

2. Name & Address of Witness

Date:

Place: Mumbai.

[Signature]
DNYANESHWAR VASANT KALE
B.A.LL.B
ADVOCATE HIGH COURT MUMBAI
MAH - 3581 - 2004
Sewree Kolivada, Sewree, Mumbai - 400 013



ATTESTED BY ME
[Signature]
R. K. GUPTA
B.A.LL.B
Regd. No 7757
ADVOCATE AND NOTARY
GOVT. OF INDIA
Add. J. M. Nagar, S. M. Rd., Koli Agar
Sion, Koliwada, Mumbai - 400 037